



**Annual Christmas Tree Lighting Ceremony at 6:30pm. in front of
City Hall prior to the regular City Council meeting.**



CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Muir Davis, Mayor Pro Tem
Robin Carder, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
(909) 596-8740 - Fax
City Hall Council
Chamber
3660 D Street
La Verne, CA 91750

**Monday, December 06, 2021 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750**

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

The Council Chambers will be opened to the public at 6:00 p.m. In an effort to keep a safe environment and to minimize the spread of the COVID-19 Virus, the City will be limiting occupancy and requiring masking for all that will be in attendance. To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_GKIF7zPwSAOhT2Lb9NX05A before 5:00 p.m. on Monday, December 6, 2021, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Lau, Council Member Crosby, Council Member Carder, Mayor Pro Tem Davis and Mayor Hepburn.
4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)
5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
 - a. **City Council Minutes** of November 15, 2021, ***to be received and file.***
 - b. **Register of Audited Demands** in the amount of \$193,581.28 dated November 18, 2021, and in the amount of \$1,352,444.25, dated November 24, 2021, ***approval recommended by Finance Director Pendleton.***
 - c. **Development Impact Fee Report for the Fiscal Years Ended June 30, 2020 and 2021** - Government Code Section 66006 requires development impact fees collected by the City, the related interest income earned, expenditures paid, and beginning and ending fund balance as of June 30 to be made available to the public on an annual basis. The Development Impact Fee Report is an informational report meeting the State legislative requirements for the Fiscal Years ended June 30, 2020 and 2021.

Finance Director Pendleton recommends that the City Council receive, file, and make available to the public, the Development Impact Fee Report for the Fiscal Years ended June 30, 2020 and 2021 pursuant to Government Code Section 66006.
 - d. **Christmas Parade Route Designation** - Consistent with actions in prior years and per the Police Chief's recommendation, the City Council is requested to authorize a "Parade Route" designation throughout the City for the Christmas Morning program.

Community Services Manager Duran recommends that the City Council designate the streets in the City of La Verne as a parade route on Saturday, December 25, 2021 from 7:00 a.m. until 5:00 p.m. to complete the Christmas Morning program.

e. **Staff recommends approval and passage of the following Resolutions:**

Resolution No. 21-90 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH A RUNNING LEGACY LLC FOR THE HOLIDAY RUNNING FESTIVAL - *The City Council is requested to consider a street closure for the 2021 Holiday Running Festival. A Running Legacy Inc. has submitted a request to use portions of Puddingstone Drive for the purpose of a running festival on Sunday, December 12, 2021. The request specifically involves the closure of the eastbound lanes of Puddingstone Drive from Van Dusen Road to Fairplex Drive between the hours of 4:00 a.m. and 2:00 p.m. the day of the event. The race is expected to draw up to 1,200 participants. Recent policy has been to prepare individualized agreements for street closure events. Staff has therefore developed a standard agreement outlining the traffic control plan requirements, locations, schedule, estimated fees, applicant's responsibilities, and insurance and indemnification requirements.*

Community Development Director Scherer recommends that the City Council adopt Resolution No. 21-90, authorizing the City Manager to execute the Agreement with A Running Legacy Inc. permitting the Holiday Running Festival on specified streets.

f. **Ordinances. Second Reading. approval recommended for the following:**

ORDINANCE NO. 1107 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA ESTABLISHING FIVE CITY COUNCIL DISTRICTS FOR A BY-DISTRICT ELECTORAL SYSTEM AND CERTAIN RELATED MATTERS - *In July, the City Council initiated the process to implement district elections for Council Members. The process consisted of public hearings and input from the community on recommended map boundaries. National Demographics Corporation (NDC) was engaged to oversee the process which included collecting maps, analysis of submissions, and recommendation on what direction would best serve the City. At their November 15, 2021, meeting, the Council approved by a vote of 3-2 to establish five City Council Districts; selected Map No. 103 (NDC) and introduced and placed on first reading Ordinance No. 1107, establishing five City Council Districts.*

City Attorney Kress recommends approval of Ordinance No. 1107, establishing five City Council Districts for a by-district electoral system and certain related matters.

g. **Ordinance ((s) to be introduced, further reading waived and placed on first reading as follows:**

ORDINANCE NO. 1108 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA CHANGING THE DATE OF THE CITY'S GENERAL MUNICIPAL ELECTION FROM THE FIRST TUESDAY AFTER THE FIRST MONDAY OF MARCH IN EVEN-NUMBERED YEARS TO THE DATE OF THE STATEWIDE PRIMARY IN ELECTION YEARS. -*Due to the State changing the statewide primary to March in presidential primary years, but retaining the June date for non-presidential primary years, the City must conform its General Municipal Election date to the State dates. This is required by the California Voter Participation Rights Act. The next La Verne General Municipal Election will be held on June 7, 2022.*

City Attorney Kress recommends that the City Council waive further reading of Ordinance 1108, which will designate La Verne General Municipal Election dates to coincide with the statewide primary election and place Ordinance No. 1108 on first reading.

6. **OTHER MATTERS**

- a. **Active Transportation Plan** - The Active Transportation Plan establishes the City's vision and comprehensive approach to improving walking, biking, and rolling in La Verne. The Plan strives to improve facilities, such as sidewalks and bike lanes to enhance access to and experiences of active transportation and provide more opportunities for local, recreational movement, inclusive of any age or ability. Staff, Planning Commission, and the Active Transportation Committee recommend that the City Council approve the proposed Active Transportation Plan.

STAFF RECOMMENDATION

The City Council should adopt Resolution Number 21- 91, approving the Active Transportation Plan, as follows:

Resolution No. 21-91- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING THE ACTIVE TRANSPORTATION PLAN.

- b. **Mayor Hepburn has expressed concerns on the City's practice of providing gifts to employees at the time of their retirement.** As such, he has requested the matter be brought before the City Council for discussion.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **CLOSED SESSION**

The City Council will convene in a Closed Session, pursuant to Government Code section 54957.6 for the following purpose:

CONFERENCE WITH LABOR NEGOTIATOR - Government Code §54957.6

Agency Negotiators: City Manager and City Attorney

Unrepresented employee: Police Chief Designee

10. **ADJOURNMENT in memory of Catherine Fuggitt**, who died on October 15, 2021 at the age of 98. She was a long-time La Verne resident and contributed nearly 50 years as a community activist. In 1945, she volunteered in relief and education efforts for Japanese children and families and helped restructure Japanese school systems. Her work in Japan marked the beginning of her tendency to expand awareness and tolerance to choose diverse people to learn and love. Catherine and her husband Jay were the co-founders of La Verne's Friends of the Library. They persuaded La Verne citizens and Los Angeles County Supervisors to support a library for La Verne, and raised \$50,000 to help build it. Catherine also was active in the La Verne Senior and Community Center, 210 Freeway Extension, La Verne Fire and Paramedic Program, and the development of Edwards Theatre. Catherine and her husband Jay were the first recipients of the Pride of La Verne Award in 1993 and both received the Los Angeles County Library System Citizen of the Year Award. Catherine's legacy lives on in the hearts of all who knew her. Former Councilmember Tom Harvey was quoted saying that Catherine was "one of the hearts of La Verne". Catherine is survived by a large extended family including numerous "chosen" children.

and

In memory of Delia Heredia a long-time La Verne resident and downtown La Verne business owner who died on November 14, 2021. Delia was born in Culiacan Sinaloa, Mexico to a large family. She was the lucky number seven of 11 children. At the age of 16, she left her hometown and worked as a teller in Tijuana, Mexico to pay for cosmetology school. She immigrated to the United States in 1989 and earned her cosmetology license. She worked in different salons in Ontario and Pomona until she opened her own business in La Verne, Delia's Barbershop in 1999. She felt very fortunate to have found a nice store in a nice town. On top of running a business and being a single parent, Delia participated in her community church's activities, participated in local events like the La Verne Wine Walk and she was secretary and treasurer of the Old Town La Verne Business Improvement District Advisory Board. Delia also traveled to people's homes that were not able to leave their home due to disabilities to give them a haircut. Delia valued family, hard work, education, and perseverance. Everyone she met stated that her smile truly brightened everyone around her and she always had kind words. She is survived by three daughters and her granddaughter.

11. **Adjournment - The City Council will adjourn to Monday, December 20, 2021, at 6:00 p.m. for a Police Badge Pinning Ceremony. Following the Police Badge Pinning Ceremony, Council will recess to the regular City Council meeting at 6:30 p.m.**

The Next regular meeting of the La Verne City Council scheduled for Monday, January 3, 2022, is cancelled.

The Next regular meeting of the La Verne City Council is scheduled for Tuesday, January 18, 2022 at 6:30 p.m.



ADVISORY STAFF

- ___ Robert Russi, City Manager
- ___ JR Ranells, Assistant to the City Manager
- ___ Robert Kress, City Attorney
- ___ Lupe Gaeta Estrella, Assistant City Clerk
- ___ Shawn Igoe, Public Works Director
- ___ Eric Scherer, Director of Community Development
- ___ Marla Pendleton, Finance Director
- ___ Nick Paz, Police Chief
- ___ Christopher Nigg, Fire Chief
- ___ Yvonne Duran, Community Services Manager
- ___ Cody Howing, City Engineer

Posting Statement: On November 30, 2021, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.