

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor

Muir Davis, Mayor Pro Tem

Robin Carder, Council Member

Rick Crosby, Council Member

Wendy M. Lau, Council Member



www.cityoflaverne.org

(909) 596-8726 - Phone

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, November 15, 2021 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

The Council Chamber will be opened to the public at 6:00 p.m. In an effort to keep a safe environment and to minimize the spread of the COVID-19 Virus, the City will be limiting occupancy and requiring masking for all that will be in attendance. To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_6-r0SZBtSiKH5LMUrTwHCg before 5:00 p.m. on the **Monday, November 15, 2021**, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Lau, Council Member Crosby, Council Member Carder, Mayor Pro Tem Davis and Mayor Hepburn.
4. **PRESENTATIONS**
 - a. **Los Angeles County Assessor Presentation** - County Assessor Jeff Prang will discuss an overview of programs available through his Office, including tax-savings opportunities for home and business owners, and will explain how Proposition 19 impacts property transfers between families.
 - b. **Presentation of Proclamation Declaring November, 2021 as “National American Indian Heritage Month”.**
5. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)
6. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
 - a. **City Council Minutes** of the Adjourned and Regular meetings of November 1, 2021, ***to be received and filed.***
 - b. **Register of Audited Demands** in the amount of \$1,052,313.39 dated October 27, 2021, in the amount of \$796,489.36, dated November 4, 2021, and in the amount of \$2,110,217.27, dated November 10, 2021, ***approval recommended by Finance Director Pendleton.***
 - c. **Staff recommends approval and passage of the following Resolutions:**
 1. **Resolution No. 21-88** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH ONYX PAVING COMPANY, INC. FOR THE 2021-2022 PAVEMENT REHABILITATION. - ***The Public Works Department recently solicited bids for street maintenance for the 2021-2022 Pavement Rehabilitation Program. The project was advertised on September 24 and October 1, 2021 with bid proposals received and opened via our new electronic platform “PlanetBids” on October 19, 2021. This project is categorically exempt from the California Environmental Quality Act, Section 15301 – Existing Facilities, and City of La Verne environmental guidelines.***

Public Works Director Igoe recommends that the City Council approve Resolution No. 21-88, which awards a Public Works contract to Onyx Paving Company, Inc. the lowest, most responsible bidder, in the amount of \$654,000.00.

2. **Resolution No. 21-89** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A CLASS SPECIFICATION AND SALARY FOR AMBULANCE OPERATOR AS WELL AS AUTHORIZING REQUESTED POSITION CHANGES - ***On November 8, Fire Chief Chris Nigg provided the City Council with a report on his initial operational assessment and recommendation for the Fire Department. After that presentation the City Council gave direction to bring back the necessary actions to effectuate the recommendations that were outlined in that presentation. This report satisfies that request.***

Fire Chief Nigg recommends the City Council approve the following:

1. ***Adopt Resolution No.21-89, approving a classification and salary for Ambulance Operator and authorizing changes in the 2021-22 approved budget.***
2. ***Authorized positions for the Fire Department budget for the 2021-22 fiscal year will be adjusted as follows:***
 - ***Add twelve (12) Ambulance Operators***
 - ***Remove six (6) Firefighters***
 - ***Add three (3) Fire Captains***
 - ***Add three (3) Fire Engineers***
3. ***Authorize 6-month Administrative Capitan assignment.***
4. ***Appropriate \$534,049 to fire department personnel budget.***
5. ***Appropriate \$298,500 in new revenue to fund 342-1510 and authorize the use of an additional \$235,000 in General Fund reserves.***

d. **Ordinances, Second Reading, approval recommended for the following:**

Ordinance No. 1105 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, REPEALING LA VERNE MUNICIPAL CODE SECTION 2.04.020 REGARDING RESIDENCE AND ELIGIBILITY REQUIREMENTS FOR CITY MANAGER. ***The City Council became aware of a provision in the City's Municipal Code regarding a residency requirement for the City Manager and based on that requirement, the City's current City Manager was out of compliance. After completing a comprehensive review of information on other area municipalities and contemplating what would best serve the City going forward, the City Council directed staff to prepare an ordinance repealing the residency requirement code section as well as rescind the Notice for the City Manager to comply. On November 1, 2021, further reading was waived and Ordinance No. 1105 was placed on first reading.***

Assistant to the City Manager Ranells recommends that the City Council approve Ordinance No. 1105, repealing Municipal Code Section 2.04.020 regarding Residence and Eligibility requirements for City Manager.

7. **PUBLIC HEARINGS**

Districting Public Hearing – Selecting Redistricting Map - In July, the City Council initiated the process to implement district elections for council members. The process has consisted of public hearings and input from the community on recommended map boundaries. National Demographics Corporation (NDC) has been engaged to oversee the process which included collecting maps, analysis of submissions, and recommendation on what direction would best serve the City. Tonight’s public hearing will be to receive NDC report on the additional maps that have been submitted since the November 1 public hearing.

RECOMMENDATION:

Following the completion of the presentation and public hearing, the City Council should:

Select a four district or five-district map to be adopted by Ordinance.

Adopt an Ordinance that is immediately effective pursuant to Government Code section 36937; and

Introduce and waive reading in full of an Ordinance adopting by-district voting.

The titles of the proposed Ordinances are as follows:

Four Districts:

ORDINANCE NO. 1106 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA ESTABLISHING FOUR CITY COUNCIL DISTRICTS FOR A BY-DISTRICT ELECTORAL SYSTEM AND CERTAIN RELATED MATTERS (adopt)

ORDINANCE NO. 1107 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA ESTABLISHING FOUR CITY COUNCIL DISTRICTS FOR A BY-DISTRICT ELECTORAL SYSTEM AND CERTAIN RELATED MATTERS (introduce)

Five Districts:

ORDINANCE NO. 1106 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA ESTABLISHING FIVE CITY COUNCIL DISTRICTS FOR A BY-DISTRICT ELECTORAL SYSTEM AND CERTAIN RELATED MATTERS (adopt)

ORDINANCE NO. 1107 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA ESTABLISHING FIVE CITY COUNCIL DISTRICTS FOR A BY-DISTRICT ELECTORAL SYSTEM AND CERTAIN RELATED MATTERS (introduce)

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **ADJOURNMENT to Monday, December 6, 2021 at 5:00 p.m., for a Council Study Session on the 2021 American Rescue Plan.**

Happy Thanksgiving from the La Verne City Council



The Annual Tree Lighting Ceremony will be held at 6:30 p.m.

Carolers & Santa Claus are expected to attend!



**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled Monday, December 6, 2021, at 6:30 p.m.**

ADVISORY STAFF

- ___ Robert Russi, City Manager
- ___ JR Ranells, Assistant to the City Manager
- ___ Robert Kress, City Attorney
- ___ Lupe Gaeta Estrella, Assistant City Clerk
- ___ Shawn Igoe, Public Works Director
- ___ Eric Scherer, Community Development Director
- ___ Marla Pendleton, Finance Director
- ___ Nick Paz, Police Chief
- ___ Christopher Nigg, Fire Chief
- ___ Yvonne Duran, Community Services Manager
- ___ Cody Howing, City Engineer

Posting Statement: On Tuesday, November 9, 2021, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.