

CITY OF LA VERNE

CITY COUNCIL AGENDA

Tim Hepburn, Mayor
Muir Davis, Mayor Pro Tem
Robin Carder, Council Member
Rick Crosby, Council Member
Wendy M. Lau, Council Member



www.cityoflaverne.org
(909) 596-8726 - Phone
(909) 596-8740 - Fax
City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, November 01, 2021 - 6:30 p.m.
La Verne City Hall - Council Chambers,
3660 D Street, La Verne, CA 91750

In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting. Regular Meetings are held on the 1st and 3rd Monday of every month.

The Council Chambers will be opened to the public at 6:00 p.m. In an effort to keep a safe environment and to minimize the spread of the COVID-19 Virus, the City will be limiting occupancy and requiring masking for all that will be in attendance. To facilitate public participation for those who do not wish to attend in person, the meeting will still be made available virtually to residents. Below are the following opportunities on how to participate:

- 1) View the meeting through the City's website at www.cityoflaverne.org and click on the green "Council Meeting Live Stream" button.
- 2) Individuals can email their comments to the Assistant City Clerk at cityclerk@cityoflaverne.org up to noon on the day of the meeting. Those comments will be shared with City Council in advance of the City Council meeting and included as part of the permanent record. **Please be advised that public comments submitted by emails or any other format to the City are public records that will be made available for public viewing.**
- 3) Individuals who wish to share their comments directly during the meeting may do so by emailing the Assistant City Clerk at cityclerk@cityoflaverne.org with their phone number and the item(s) they wish to speak on. Requests will be accepted before and throughout the meeting and staff will call you back at the appropriate time. Once items are considered by the City Council, no further public comment on that matter will be accepted. A time limit of 3-minutes is set for all public comments.
- 4) If you wish to participate via Zoom, you will need to register at https://us02web.zoom.us/webinar/register/WN_GKIF7zPwSAOhT2Lb9NX05A before 5:00 p.m. on the Monday, November 1, 2021, and please be aware that space is limited. You will have the ability to watch the meeting in real time and raise your hand to request to comment as appropriate on the current agenda item(s). Once it is your turn to speak, you will be brought into the meeting and have the ability to turn your video on when called upon.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Council Member Lau, Council Member Crosby, Council Member Carder, Mayor Pro Tem Davis and Mayor Hepburn.
4. **ANNOUNCEMENTS OF UPCOMING COMMUNITY EVENTS** (Any person who wishes to make a brief announcement of a future community event that is open to the general public may do so at this time)
5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
 - a. **City Council Minutes** of the adjourned and regular meetings of October 18, 2021, ***to be received and filed.***
 - b. **Register of Audited Demands** in the amount of \$1,771,757.18 dated October 14, 2021, and in the amount of \$289,027.68, dated October 21, 2021, ***approval recommended by Finance Director Pendleton.***
 - c. **Filming Agreement for Shadowboxer Films** - The proposed filming agreement will permit Shadowboxer Films to film at the University of La Verne. They are requesting filming and ancillary activities to be permitted on multiple dates totaling nine beginning November 2, 2021, and concluding on November 14, 2021.

Assistant to the City Manager Ranells recommends that the City Council approve the filming agreement with Shadowboxer Films and authorize the City Manager to execute the agreement.
 - d. **Staff recommends approval and passage of the following Resolutions:**
 1. **Resolution No. 21-86**- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN ASSIGNMENT AGREEMENT WITH THE CITY OF INDUSTRY FOR THE EXCHANGE OF PROPOSITION A FUNDS FOR GENERAL FUND REVENUES - ***In September, the City approached the City of Industry informing them that the City was interested in exchanging uncommitted Proposition A Transportation Funds for General Fund monies. The City of Industry agreed to the exchange at a rate of .75 per dollar in general fund monies per \$1.00 in Proposition A Funds.***

Community Services Manager Duran recommends that the City Council approve Resolution No. 21-86, authorizing an exchange of \$300,000 in Proposition A Transportation Funds for \$225,000 of General Funds with the City of Industry and to authorize the City Manager to execute said Agreement.

2. **Resolution No. 21-87** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING INVESTMENT POLICY FOR PUBLIC FUNDS AND RESCINDING RESOLUTION NO. 06-04 - *To ensure the guideline of temporary idle cash is managed consistently with the Government Code and the conservative investment philosophy of the City Council to maximize investment while safeguarding the assets of the City, the Investment Policy has been reviewed and updated.*

Finance Director Pendleton recommends that the City Council approve Resolution No. 21-87, adopting an Investment Policy for public funds and rescinding existing Resolution No. 06-04, and incorporate all changes to update Administrative Regulation Number 216.

e. **Ordinance (s), First Reading, approval recommended for the following:**

Ordinance No. 1105 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, REPEALING LA VERNE MUNICIPAL CODE SECTION 2.04.020 REGARDING RESIDENCE AND ELIGIBILITY REQUIREMENTS FOR CITY MANAGER. *The City Council became aware of a provision in the City's Municipal Code regarding a residency requirement for the City Manager and based on that requirement, the City's current City Manager was out of compliance. After completing a comprehensive review of information on other area municipalities and contemplating what would best serve the City going forward, the City Council directed staff to prepare an ordinance repealing the residency requirement code section as well as rescind the Notice for the City Manager to comply.*

Assistant to the City Manager Ranells recommends that the City Council waive further reading and place on first reading Ordinance No. 1105, repealing Municipal Code Section 2.04.020 regarding Residence and Eligibility requirements for City Manager and to rescind the Notice provided to the City Manager on June 7, 2021, to comply with the code section being repealed.

f. **Ordinances, Second Reading, approval recommended for the following:**

1. **Ordinance No. 1103** - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE AMENDMENT TO THE FOOTHILL BOULEVARD SPECIFIC PLAN - *The City Council at its meeting of October 18, 2021, approved the Townhome Development at 3717 Fruit Street by Brandywine Development. In conjunction with the approval of the proposed project, City Council also approved a General Plan Amendment, adding a new land use designation of specific plan-mixed use and redesignating the Fruit Street property from commercial/business park to specific plan-mixed use, thereby requiring that the Foothill Boulevard Specific Plan be amended. Ordinance No. 1103, amending the Foothill Boulevard Specific was placed on first reading on and further reading waived on October 18, 2021.*

2. **Ordinance No. 1104** - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE AMENDMENT TO THE WALNUT STREET SPECIFIC PLAN - ***The City Council at its meeting of October 18, 2021, approved the Walnut Street Affordable Home Development by Brandywine Homes Development. In conjunction with the approval of the proposed project, City Council also approved a General Plan Amendment by adding a new land use designation of specific-plan-residential and redesignating the Walnut Street properties from low density residential to specific-plan residential, thereby requiring that the Walnut Street Specific Plan be amended. Ordinance No. 1104, amending the Walnut Specific Plan was placed on first reading and further reading waived on October 18, 2021.***

6. **PUBLIC HEARINGS**

Public Hearing on Proposed Maps for District Voting Divisions - The La Verne Council will hold a public hearing for the purpose of receiving public comment regarding the content of draft maps of by-district election boundaries and the sequencing of by-district elections.

- 1) City Council will receive a presentation on the City's transition to by-district elections, potential draft maps, and the sequencings of division elections.
- 2) Conduct a public hearing on this topic
- 3) Provide direction on preferred map(s) and/or desired map revisions.

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Please email your public comment to the Assistant City Clerk at cityclerk@cityoflaverne.org. Your public comment will be shared with the City Council and included as part of the permanent record. If you wish to speak, email your phone number and staff will call you back. There is a 3-minute time limit on public comments.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **ADJOURNMENT to Monday, November 8, 2021, at 6:30 p.m. for Assessment of Fire Operations.**

**THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, November 15, 2021 at 6:30 p.m.**

ADVISORY STAFF

- _____ Robert Russi, City Manager
- _____ JR Ranells, Assistant to the City Manager
- _____ Robert Kress, City Attorney
- _____ Lupe Gaeta Estrella, Assistant City Clerk
- _____ Shawn Igoe, Public Works Director
- _____ Eric Scherer, Community Development Director
- _____ Marla Pendleton, Finance Director
- _____ Nick Paz, Police Chief
- _____ Christopher Nigg, Fire Chief
- _____ Yvonne Duran, Community Services Manager
- _____ Cody Howing, City Engineer

Posting Statement: On October 26, 2021, a true and correct copy of this Agenda was posted on the bulletin board at La Verne City Hall, 3660 D Street, La Verne, and on the City's website at cityoflaverne.org.